

MINUTES
PARK COMMISSION
MEETING OF THURSDAY, FEBRUARY 20, 2014

The Park Commission held its monthly meeting at 7:00 p.m. on Thursday, February 20th, 2014 at their office located at 45 Meadow Lane, Brockton, MA. There being a proper quorum, the meeting was called to order by Chairman Thomas Frizzell. Present were Commissioners Billy Anderson, Bill Keane, George Churchill, Harold Marrow and Superintendent Timothy W. Carpenter.

Present at the meeting: Frank Zarrella and Eric Durdun of Brockton, MA;

A motion was made by Commissioner Churchill and seconded by Commissioner Marrow to accept the minutes of the January 9th, 2014 meeting as written. Motion carried.

A discussion was held pertaining to the new Application and Guidelines of Field and League Permits.

A motion was made by Commissioner Anderson and was seconded by Commissioner Churchill for the acceptance of the new Application and Guidelines of Field and League Permits. Motion carried.

A discussion was held pertaining to the status of the Golf Pro's Contract for DW Field Golf Course. Superintendent Carpenter stated that at the Mayor's request, the Golf Pro's Contract will be going out to bid on February 24th. A committee will be formed for the acceptance of all bids.

A discussion was held pertaining to the status of City Hall Plaza. It has been decided that a Project Manager will be hired by March. The RFP is to go out by April with the wishes of the Secretary of State and the Governor's office that the work be completed by December, 2014. The actual completion date is slated for June, 2015.

Superintendent Carpenter updated the Commission about the "Our Common Backyards" Grant. He stated that the Brockton Redevelopment Authority has pledged \$25,000 towards this reimbursement grant. He will be meeting with a representative tomorrow pertaining to McKinley Park where the wishes would be new playground equipment, repair of the basketball courts, some landscaping and a fence around the whole park.

Superintendent Carpenter reported that the new Dump Truck has been delivered. The Park employees has plowed snow and removed dead standing wood which is being concentrated between Pleasant and Oak Street. He stated that the Emergency Action Plan for the Dams is still being updated by Fuss and O'Neill.

Superintendent Carpenter reported to the Commission about the conditions at the Golf Course. He is hopeful that due to the winter weather of snow, ice and thaw that the green's damage will be minimal. The sump pump in the cellar of the Clubhouse failed and was replaced. The roof needs repair near the Pro Shop and he wishes to paint the Clubhouse in the near future. Tree work has started on various parts of the golf course especially on the 17th and 11th tees. He will be contacting an outside tree service for the more work that cannot be done by employees for their safety.

A discussion was held about the status of the Lunchroom. Superintendent Carpenter is meeting with a vendor next week pertaining to purchasing commercial kitchen equipment to lure in a prospective business. He reported that advertisement for the Lunchroom is slated for next week.

Superintendent Carpenter reported that he recalled a former employee for the Park Maintenance Man position and that the Golf General Foreman position is being brought forth to the Union. His wish is that the position can be posted before the New England Turf Show in Providence, RI. He stated that he is going to get into contact with the USGA for an evaluation.

Superintendent Carpenter reported that the Board of Health wants both Manning and Cosgrove Pools painted. He is reviewing information for the creations of Memorandums of Agreements between the Park Commission and the Commonwealth; and also with Community Schools.

A discussion was held about the Park Commission Budget and Capital Requests for the upcoming fiscal year. Superintendent Carpenter stated that he would put in for two positions, as one would be for the Park Department and the other would be for Golf Course. As for his Capital Requests, he would be putting in the following: two large area mowers, a small tractor, a dump truck, a pickup truck, a utility truck and a bucket truck. He is replacing 10 new golf cars which would put the oldest in the fleet as a 2007.

Having no further business, a motion was made by Commissioner Keane and seconded by Commissioner Churchill to adjourn the meeting at 7:50 PM.

Respectfully submitted,

Timothy W. Carpenter
Superintendent of Parks