



City of Brockton

Information Technology Board

BILL CARPENTER
MAYOR

BILL SANTOS
CHAIRMAN

Members; Brian Creedon, Dennis Eaniri, Neal Fama, Patricia A. Joyce, Aldo Petronio, Scott Shields, Paul Sullivan

Date: January 13, 2014
To: IT Board Members
From: Bill Santos, Chairman

Re: Minutes of Meeting January 8, 2013

Call to Order: 9:13

Members Present: Brian Creedon, Neal Fama, Aldo Petronio, Bill Santos, Paul Sullivan
Members Not Present: Scott Shields

- 1) Approval of Minutes - The minutes of the December 11, 2013 meeting were accepted.
- 2) Old Business - The board discussed various technology issues in the City including:
 - Pipe for fiber connection at the Campello High-rise will not be assessed by BFD until spring due to current weather conditions.
 - Finding additional space for classrooms because the influx of children in the school system.
 - Widening Belmont Street (state project) for fiber relocation.
 - Library hardware /all switches have been replaced
 - IP Phones 2014 /FTG vendor phone system on school side / demo
 - GIS Coordinator - Member Brian Creedon once again stressed the need for a GIS coordinator in the City and made a *motion* to bring the issue to the new Mayor explaining the need for this new position which will be utilized by several departments in the City. The Board agreed and Brian agreed to draft a letter to the Mayor and will bring it to the next meeting.
- 3) Plaza Conduit Project - Chairman Bill Santos told the board that he will get in touch with the individual who replaced Mark Resnick, from the BRA in hopes to continue with the project.
- 4) Discuss Policies, Procedures and Standards - Items in discussion:
 - Social Media Training for Police and Fire staff policy verses a Chief's order

“City of Champions”

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- Time clock for employees and an application in MUNIS called “Time Keeper”

5) New Business - Issues in discussion:

- Chairman Bill Santos told the board he was approached by newly appointed member Patty Joyce who replaced Bill Carpenter representing the School Committee. She asked if members would be willing to meet earlier in the day. There was a *motion* made for the board to meet at 8:30am instead of 9:00am and the board agreed.
- New System Police/Fire - reporting site info shared / police accidents & reports
- MUNIS upgrades / demo building permits / workflow
- Major website changes requested by the newly elected Mayor.
- Implementation of 500 Tablets for students at the Hancock School.

Meeting Adjourned: 10:00

Next meeting will be Wednesday, February 12, 2014 at **8:30am** in the GAR room at City Hall.