

**BROCKTON COUNCIL ON AGING
BOARD OF DIRECTORS MEETING
MONDAY DECEMBER 2, 2013**

The monthly meeting of the Brockton Council on Aging,
(Board of Directors) was held on Monday December 2, 2013

The meeting was called to order by Chairwoman Lorraine Lalli at 10:00 AM

Minutes recorded by Richard Drobiak, Recorder for Board of Directors

ROLL CALL: All Board members attended.

MINUTES OF THE LAST MEETING: The minutes of the November 4, 2013 meeting were reviewed by the members. The minutes were accepted as read.

TREASURER'S REPORT: The Howard Fund balance as of 10/30 was \$77,154.85 .

CORRESPONDANCE: None

REPORT OF THE DIRECTOR: A copy of Director Janice Fitzgerald's report is attached.

Janice is in need of volunteers to man front desk as several of the current staffers will be vacationing over the winter months. Anyone interested should make their intentions know at the front desk.

OLD BUSINESS:

A problem with no notification or passing of erroneous member sick information needs to be addressed. Jayne will look into the problem.

The 1/6/14 meeting conflicts with the mayoral inauguration. A motions was made and approved to skip the January meeting.

NEW BUSINESS: Outreach Coordinator Lynn Winkler reported that SNAP applications are consuming much of her time..

A suggestion was made to insert a request in the monthly newsletter for activities committee suggestions.

UNFINISHED BUSINESS: None

REPORT OF THE ACTIVITIES COORDINATOR: Activities Director Michelle Brace reported on coming activities and trips. See attached report.

OTHER BUSINESS:

The annual holiday party is scheduled for 12/16

The senior center will be decorated for the holidays by board members on 11/21

Cook books are still available and make excellent Christmas gifts.

There being no further business or objection, the meeting was adjourned

The next meeting will be February 3, 2014

Respectfully Submitted
Richard Drobiak, Recorder

DIRECTOR'S REPORT- December 2, 2013

Good morning everyone! I want to start by saying how wonderful the center looks with all the Holiday decorations. I was a little surprised not to see more of our Board here but I understand things do come up unexpectedly. Thank you to those who were able to help Michelle and I decorate.

- The Holiday Bazaar on Saturday was successful. Thank you to everyone that worked so hard to make it happen. A special thank you needs to go to the knitters under Alice and Dolores's leadership, who worked very hard to have enough items for the tables.
- The computer lab is complete. The painter will be painting the room in the next few weeks.
- Michelle is looking for some front desk volunteers. We have a few people who will be going south for the winter and some who have asked for some time off to travel so we need to find some replacements. I hate to ask but maybe some of you might have a few spare hours to help us out or more importantly, if anyone knows of any potential new volunteers let Michelle know.
- Michelle and I have started working on events and activities for "2014". I think part of what makes us so successful is that we offer a good variety of activities. I encourage any suggestions you may have for things we can do next year.
- I have a rough draft of our new road side sign. The "Friends" have agreed to purchase the sign for us. Once I have finalized the design I will need to go before zoning for approval. I don't anticipate anything being done until after winter. I am trying to keep the sign design exactly as the original. Please take a minute and look it over and let me know if you think anything should be changed.
- Michelle and I are still trying to work out the sick/bereavement policy for cards etc. I know you may think it should be very easy but believe me we have to be so careful of people's privacy.
- I have a conflict with January's BOD meeting. January 6, 2014 at 10:00 is the Mayoral Inaugural Ceremony at City Hall. Michelle, Lynn and I will be attending it. You can still have your meeting, but obviously we won't be here.
- The next time we meet I will share with you some of my goals for "2014".

This has been a fabulous year. I am looking forward to an exciting "2014" and I want to wish you all a Happy and Healthy Holiday season.

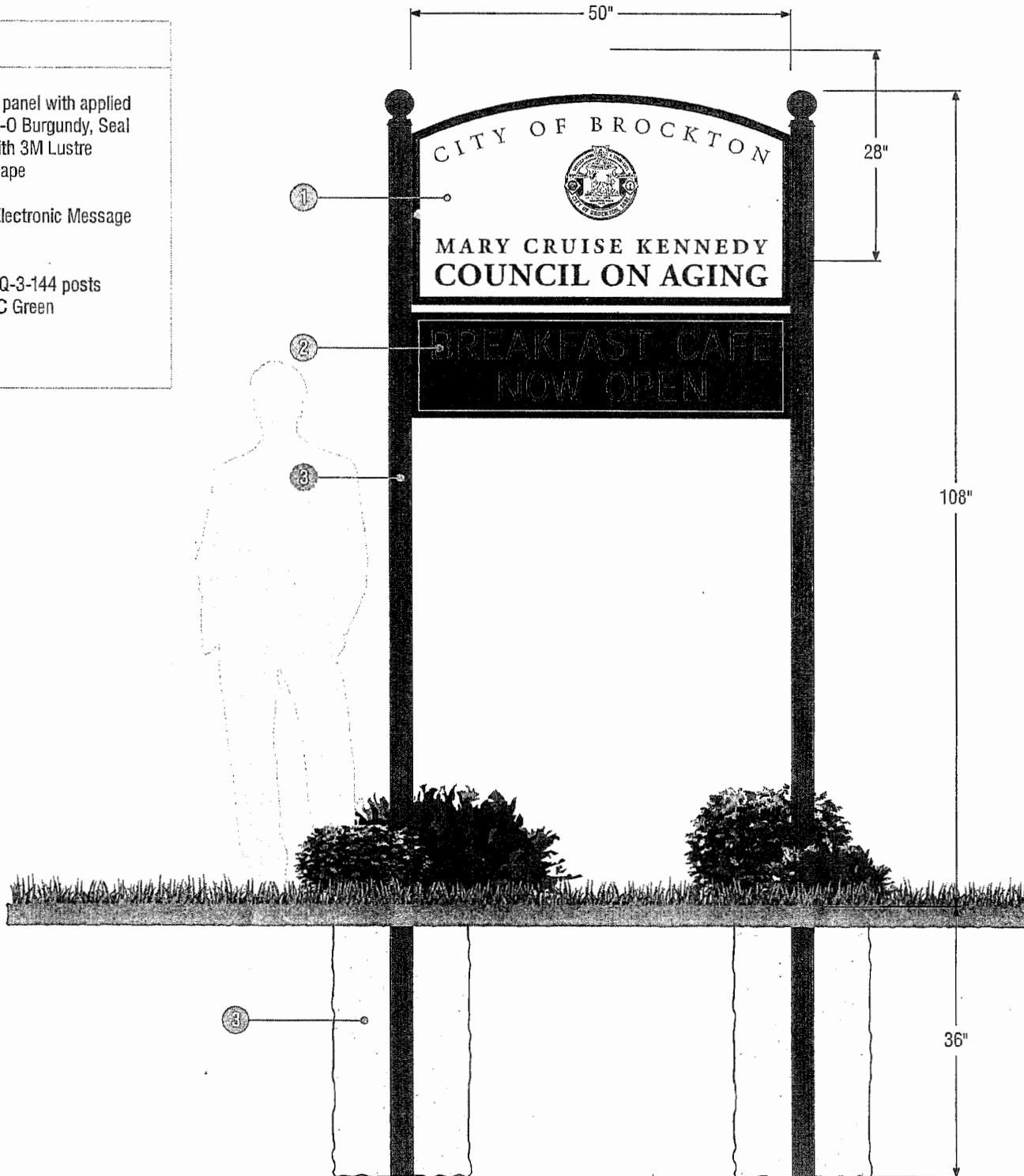
Respectfully submitted

Janice B. Fitzgerald, Director

Post and Panel

- 1 Aluminum construction sign panel with applied vinyl graphics: Black, A6370-O Burgundy, Seal is digitally printed on U40 with 3M Lustre lamination - bubble cut to shape
- 2 19mm monochrome (Red) Electronic Message Center - 48" x 12" matrix
- 3 Metalcraft 12' X-KIT-POST-SQ-3-144 posts painted to match PMS 3435C Green
- 4 concrete footing

11/19/2013



170 Liberty Street
Brockton, MA 02301
508-580-0094

BROCKTON COUNCIL
ON AGING

MONOCHROME
ELECTRIC
MESSAGE CENTER

PROJECT NUMBER
74050 v.01

DATE
10-01-13

APPROVED REPRESENTATIVE
Scott. Clement

PROJECT MANAGER
Stacey Morse

CLIENT/OWNER REPRESENTATIVE
Melissa Magellan

DESIGNER
DB

SCALE 10%

SHEET
01 of 01

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Upcoming Activities and Events

Monday, December 2nd Genealogy 101 at 1:00PM
Tuesday, December 3rd Knitters Decorate for the Holidays at 12:00
Wednesday, December 4th Acupuncture Presentation with Carolyn Sullivan at 1:00
Friday, December 6th NO BINGO, Lunch at Morrell's
Monday December 9th SALT/Triad Meeting at 9:30
Monday December 9th is The Deadline to RSVP for the Holiday Party
Tuesday, December 10th Knitters Holiday Party at George's
Wednesday, December 11th Senior Safety & Self Defense at 1:00
Wednesday, December 11th AARP Holiday Party at The Chateau
Monday, December 16th COA Holiday Party at The Shaw's Center
Tuesday, December 17th HopeHealth Support Group 2:30
Wednesday, December 18th MADD Hatters 12:30PM, RSVP by March 11th
with a Special Sign Language Performance by The SDA Academy
Monday, December 23rd Origami with Helen Au at 10:00AM
Tuesday, December 24th Center closes at 12:00 Noon
Wednesday, December 25th The Center is Closed for Christmas
Monday, December 30th Men's Group at 9:30

TRIPS

December 3rd Twin Rivers Casino
December 12th Hu-Ke-Lau Show Club & Bright Nights
December 16th Dinner with Dickens & Bright Nights
December 18th Mohegan Sun Casino
January 29th Millionaire Bingo
February 12th Valentine's Day Party at DiBurro's

Overnight Trip

December 15th-16th Indian Head Resorts Presents
"Christmas in The White Mountains"

Upcoming Events

Monday, January 6th Olde Kids on the Block Big Band 1:00-3:30
Tuesday, January 7th Free Hearing Screenings Begin, by appointment only
Monday, January 13th CVA/Stroke Presentation Braemoore