

MINUTES  
PARK COMMISSION  
MEETING OF THURSDAY, NOVEMBER 14, 2013

The Park Commission held its monthly meeting at 7:00 p.m. on Thursday, November 14<sup>th</sup>, 2013 at their office located at 45 Meadow Lane, Brockton, MA. There being a proper quorum, the meeting was called to order by Commissioner Harold Marrow. Present were Commissioners Billy Anderson, Bill Keane and Superintendent Timothy W. Carpenter. Chairman Thomas Frizzell and Commissioner George Churchill being absent.

Present at the meeting: Cindy Ethier-Kostka and John Kostka of Brockton, MA.

A motion was made by Commissioner Marrow and seconded by Commissioner Keane to accept the minutes of the October 10, 2013 meeting as written. Motion carried.

A discussion was held about Keith Park. Superintendent Carpenter he reported that work will be starting for the wall repairs within the week. The cost of repair is approximately \$8,200. He had contacted the Mayor's Office to see if a claim can be submitted to DOT for the cost of the repairs, to no avail. The repairs will have to come from the Park Department Budget without the promise of reimbursement if any in the future. Ms. Ethier-Kostka would like to request a permit for a festival tentatively dated June 14, 2014.

Superintendent Carpenter discussed the most recent issues concerning the parks and playgrounds. As for Thirty Acre Pond Dam, all concrete and tree work was completed. Phase One was completed and a report will be done in a few weeks. For Lower Porters Pond primary spillway, a quote is needed. The new 4 x 4 signs for the entrances of D. W. Field Park listing the rules of the Park had been completed and one is slated to be installed, but he decided to wait for the spring to install the others.

As for Walker's Playground, a volunteer group had come in from Bridgewater University and cleaned up. The basketball courts were lined. The bleacher and benches were painted and 40 yards of playground grade woodchips that was spread on the play area beyond the parking lot. Palaza and McDonough Tree Service took down several trees from right field to center field.

As for Hancock Playground, forty yards of playground grade wood chips were spread due to exposed concrete near the play area.

All parks and playgrounds had leaf maintenance done at least once.

Superintendent Carpenter informed the Commission that the new Dump Truck is scheduled to be delivered during the first week of December.

A discussion was held pertaining to Edgar's Park construction status was held. Green Acres Landscapes have won the contract and demolition is slated to start the upcoming week. They would need to seal off the entrances of the park for safety and liability reasons. During next spring, the park would have limited access during the construction phases.

Superintendent Carpenter stated that the Brockton Redevelopment Authority is looking to apply for a trails grant for D.W. Field Park.

Superintendent Carpenter reported to the Commission that the Golf Course is scheduled to close at first snow or the end of December. The Golf General Foreman Position and a Park Maintenance Man position is now in front of the Finance Committee Meeting. The irrigation system at the Golf Course has been blown out and he scheduled tine and top dressing for the first week in December.

The new golf cart delivery is scheduled to come in prior to December. There will be no 2003 carts left in the fleet.

Superintendent Carpenter informed the Commission that he is inquiring an Architect for the Lunch Room and Cart Barn. The idea is to switch the lunch room and the Pro Shop's locations. The revenues were approximately \$635,000 this season.

A discussion was held about the present tenants of the lunch room and their obligations under their present contract.

A motion was made by Commissioner Marrow and seconded by Commissioner Anderson not to extend the contract for Michelle Morrison dba D. W. Grill. Motion carried by a hand vote.

A discussion was held about the Golf Pro Services and their obligations under their present contract.

A motion was made by Commissioner Marrow and seconded by Commissioner Anderson to accept to the extension of the contract for Brian Mattos, Golf Pro Services. Motion carried by a hand vote.

Having no further business, a motion was made by Commissioner Keane and seconded by Commissioner Morrow to adjourn the meeting at 8:10 PM.

Respectfully submitted,

Timothy W. Carpenter  
Superintendent of Parks