

TOPIC/AGENDA	FINDINGS/DISCUSSION	RECOMMENDATIONS/ACTIONS	FOLLOW-UP
	<p>Received an email today from the Personnel Director, Maureen Cruise stating that all new employees will need to be CORI checked.</p> <p>Presented a copy of a letter of commendation for Michelle Poor from OCLN for her contributions on the ILS Task Force committee.</p> <p>Presented a staff organizational chart to the Trustees.</p> <p>Negotiations with SEIU 888 have begun; job descriptions for 3 positions will be proposed. These are drafts for discussion and negotiation: Administrative Financial Assistant to Library Director Teen Services Librarian, Children’s Department Literacy Services Coordinator, Adult Department</p> <p>Met with Rick Potter from Fisher College at the new Brockton facility.</p> <p>MBLC construction grant: sent letter of intent and attended the mandatory workshop. This grant would be for the West Branch Library.</p> <p>We have applied to the Brockton Cultural Council Grant this year for some children’s programs and museum passes. Brockton Library Foundation declined to apply this year for the museum pass program. The total amount requested was \$7430. Thank you to Jane Fitzsimmons and Sharon Quint for their assistance.</p> <p>Updated the Board on the NELA conference and of the meetings that were attended.</p>	<p>Daryl Brown would like the chart redone in a typical organization chart that can be easily read. Would like to have pay grades on it as well.</p> <p>Research how the funding works and revisit at the next meeting.</p>	
4. Chairman’s Report	<p>Will defer most of report to the remaining business. Reported it was time to renew membership to the MLTA.</p>	<p>Motion to renew membership by Janet Landerholm, second by Nancy Smith; voted unanimous.</p>	
5. Committee Reports	<p>Scholarship Committee: No report</p>		

<u>TOPIC/AGENDA</u>	<u>FINDINGS/DISCUSSION</u>	<u>RECOMMENDATIONS/ACTIONS</u>	<u>FOLLOW-UP</u>
6. Old Business	West Branch Library; City Council to approve gift of \$50,000 from the Foundation at tonight's meeting. This will fix the gutters, soffit, roof with any extra funds going to windows and ramp.		
7. New Business	Florence Weil Account State Aid Account	Janet Landerholm would like to have written stipulations on all accounts used. She also found some discrepancies in the accounts. Janet would also like detailed receipts for the 100 th anniversary celebration. Jocelyn Meek would like to work on a Verizon computer grant. Betsy will help.	
	Library closing schedule 2014	Motion to approve by Jocelyn Meek, second by Janet Landerholm; voted unanimous.	
	Trustee meetings schedule 2014	Motion by Janice Johnson Plumer, second by Daryle Brown; voted unanimous.	
	Review of State Aid form – would like to find a way to be open more hours.	Daryle Brown would like a set of definitions for State Aid account.	
8. Adjournment	Meeting adjourned at 8:28pm. Next meeting November 18, 2013	Motion by Janice Johnson Plumer, second by Jocelyn Meek; so voted.	