

**BROCKTON COUNCIL ON AGING  
BOARD OF DIRECTORS MEETING  
MONDAY SEPTEMBER 9, 2013**

The monthly meeting of the Brockton Council on Aging,  
(Board of Directors) was held on Monday September 9, 2013

The meeting was called to order by Chairwoman Lorraine Lalli at 10:00 AM

*Minutes recorded by Richard Drobiak, Recorder for Board of Directors*

**ROLL CALL:** Attending were 9 Board members. Chairwoman Lalli introduced two new members of the board Teddi Bourassa and Carole Harris. She also welcomed Jane Moynihan as an alternate. She announced that Harry Owens has resigned due to health reasons.

**MINUTES OF THE LAST MEETING:** The minutes of the meeting held on June 3, 2013 were reviewed by the members. The minutes were accepted as read.

**TREASURER'S REPORT:** The balance of the Howard Fund as of 8/31/2013 was \$55,232.10

**CORRESPONDENCE:** Janice Fitzgerald read a thank you note from Vin Ricci.

**REPORT OF THE DIRECTOR:** A copy of Director Janice Fitzgerald's report is attached. Janice introduced our new Outreach Coordinator Lynn Winkler.

**NEW BUSINESS:** None

**UNFINISHED BUSINESS:** Dick Drobiak reported that the brochure committee had completed their project and brochures were distributed at the art festival last weekend. A supply of the brochures is available at the front desk. Chair Lalli reported that she would like the Brochures Committee to meet in the next week or two with Director Janice Fitzgerald to discuss plans for the best use and distribution of the brochures and possibly plans for future involvement in civic events.

Chair Lorraine Lalli reported on the Downtown Arts and Music Festival held at the Twin Salisbury Brook parks on Saturday August 31. The Board of Directors, together with the Friends' Board, set up a table to promote better public awareness of our services. They distributed the new brochures, various pamphlets, and tokens. The knitting group displayed samples of their work, as did the art group. Chair Lalli reported that she was pleased with the help from the several members who pitched in to help to make it a successful day

**REPORT OF THE ACTIVITIES COORDINATOR:** Activities Director Michelle Brace reported on upcoming activities and trips. See attached report.

**OTHER BUSINESS:**

There being no further business or objection, the meeting was adjourned

The next meeting will be October ~~14~~<sup>7</sup>, 2013

Respectfully Submitted  
Richard Drobiak, Recorder

## **Upcoming Activities and Events**

Monday, September 9<sup>th</sup> Senior Medicare Patrol at 1:00PM  
Tuesday, September 10<sup>th</sup> HopeHealth Support Group 2:30 PM  
Wednesday, September 11<sup>th</sup> Understanding Parkinson's Disease  
Wednesday, September 11<sup>th</sup> AARP Meeting at 1:00PM  
Monday September 16<sup>th</sup> SALT/TRIAD Meeting at 9:30AM  
Tuesday, September 17<sup>th</sup> Closed for Elections  
Wednesday, September 18<sup>th</sup> MADD Hatters 12:30PM, RSVP by September 11<sup>th</sup>  
Monday, September 23<sup>rd</sup> "They Won't Listen" at 1:00PM  
Tuesday, September 24<sup>th</sup> Senior Center Day, celebrate with a cup of coffee on us  
Wednesday, September 25<sup>th</sup> Vitamins & Natural Supplements at 1:00PM  
Wednesday, September 25<sup>th</sup> Nana's Kitchen 12:00PM  
Wednesday, September 25<sup>th</sup> AARP Board Meeting at 12:00PM  
Monday, September 30<sup>th</sup> Men's Group 9:30AM  
Monday, September 30<sup>th</sup> The Homestead Act

## **TRIPS**

September 10<sup>th</sup> Foxwoods Casino Special  
September 19<sup>th</sup> The Inn at East Hill Farms, Troy N.H.  
September 23<sup>rd</sup> Twin Rivers, Lincoln, RI  
October 7<sup>th</sup> The Topsfield Fair, Topsfield MA  
October 9<sup>th</sup> Lake Winnepesaukee Turkey Train Dinner Train  
October 29<sup>th</sup> Jack O'Lantern Spectacular, Roger Williams Zoo  
November 24<sup>th</sup> In the Mood, 1940's Musical Review, Boston, MA

## **Upcoming Events**

Wednesday, October 2<sup>nd</sup> Harvest Luncheon at Thorny Lea Golf Club  
Monday, October 7<sup>th</sup> AARP Driver Safety Course  
Monday, October 21<sup>st</sup>, S.H.I.N.E. presentation, Medicare 2014  
Thursday, October 31<sup>st</sup> COA Halloween Party

## **DIRECTOR'S REPORT- September 9, 2013**

**I hope you all had a wonderful summer!**

**So this morning I want to just go over a few things that we have been doing these last few months.**

- **I would like you all to meet Lynn Winkler, our new Outreach Coordinator. She is available Monday, Wednesday and Fridays from 9:00am-2:00pm.**
- **Our Formula Grant funds were approved at the \$8.00 per elders for FY14. That is great news.**
- **At some point I will be invited before City Council/Finance to have those funds accepted and will be extending the invitation to you all to join me.**
- **At our next meeting I will have for you a "condensed" Annual Budget Report that we can go over together.**
- **It is wonderful to see a lot of new volunteers coming to offer their time here at the COA. Our volunteers are doing a fabulous job and even appear to be having some fun while doing it.**
- **Speaking of volunteers, Lorraine formed a Brochure Committee that worked very hard on putting together a new and updated Brochure for the COA. In addition Lorraine recruited some volunteers to join her at a city event where they distributed some of these flyers. It is great to see board members and others getting out into the community to promote the center.**
- **Michelle has finally gotten the hang of formatting the monthly Newsletter. It looks great! It is hard to believe Michelle will be with us 2 years on the 19<sup>th</sup>.**
- **The annual Senior Picnic went off without any issues. The volunteers we had jumped right in and got the job done in a very timely manner. I think we broke a record this year in how fast we got everyone served. The elected officials also did a great job and were more than helpful. I haven't heard one negative thing about the day.**
- **Building Update. I ordered new sofas for the fireplace room because they are looking aged and I will be making some changes to this room in the months to come. It is too much for us to have to keep moving tables in and out for different events. The new heating system hopefully will be installed before we actually need to start using it in the cold months. I am hoping our new computers and counter will be installed soon. Our sunroom sprung a few leaks during one of our recent big windy storms. Public Properties has set up the staging and should be here this week to fix the areas that the rain came through.**
- **Michelle, Lynn and I had a productive meeting with some partners in the city to discuss some transportation issues Brockton has in regards to elders. I cannot discuss the details at this point but I am optimistic that we will be bringing some exciting news to you soon.**
- **Usually at our first Board meeting in September, I like to discuss what goals I have for the future. My goals are to work on transportation, develop some new and activities, focus on educational programs, increase outreach into the community, research the possibility of increasing the size of the COA and parking and finally research new signage for the outside of the building (mostly by the flag pole).**

- **Although I have goals for the future of the COA and our elder population I also encourage the Board to develop goals as well. You should all know by now that I welcome any and all ideas and suggestions. Working together only makes for a better center for people to come to.**
- **I would like to pass out the COA Board Matrix that Emmett sent to me during the summer. I hope it will be helpful.**

**Respectfully submitted,**

**Janice B. Fitzgerald  
Director**