

BROCKTON COUNCIL ON AGING  
BOARD OF DIRECTORS MEETING  
MONDAY, September 10, 2012

The monthly meeting of the Brockton Council on Aging,  
(Board of Directors) was held on Monday, September 10, 2012.  
The meeting was called to order by Chairwoman Lorraine Lalli at 10:00 a.m.

*Minutes recorded by Michelle Brace, COA Program Activities Coordinator*

ROLL CALL: There were 6 Board members present.

Absent: Pat Brindley, Mary Mucci, Eucley Wooten, Harry Owens

MINUTES OF THE LAST MEETING: The minutes of the meeting held on June 4, 2012 were passed out to all board members. A motion to accept the minutes as written was made and seconded.

TREASURER'S REPORT: Treasurer Harry Owens was absent. Balance of Howard Fund as of July 31, 2012 was \$68,884.51.

CORRESPONDENCE: There is no correspondence.

Chairwomen Lorraine Lalli opened meeting and welcomed everyone back after the summer break. She asked for someone to be the recording secretary, but no one offered. So Lorraine asked that Michelle Brace, COA Program Activities Coordinator or Director Janice Fitzgerald take the minutes.

REPORT OF THE DIRECTOR: Janice welcomed everyone back and stated she was excited to work with everyone on some of her goals for the center and some of the board's goals.

Each member was given the Annual Report for FY12 and Director Fitzgerald went over it.  
(Report is available upon request)

Also Janice asked everyone to fill out the survey from Old Colony Planning Council and return to box on counter.

Janice also stated she was unhappy that no one is stepping forward to be the secretary and suggested to Lorraine Lalli that she would need to pick someone to act as secretary until one is found.

Respectfully submitted,  
Janice B. Fitzgerald, Director

REPORT OF THE ACTIVITIES COORDINATOR: Michelle Brace spoke about a lot of new activities and events coming up and to make sure you watch the bulletin board and read the monthly Newsletter.

UNFINISHED BUSINESS: None

NEW BUSINESS: Lorraine Lalli said she was going to form 2 new committees. One is the Board Development Committee which will be responsible for recruiting and presenting recommendations to the Mayor for Board appointments and reappointments. The second one is the Ambassador Committee which is responsible for providing outreach into the community and to educate the elder community on what services and assistance we provide at the Council on Aging.

Sue Alves asked for clarification on responsibilities of the Secretary position. Lorraine read the description from the by-laws.

ADJOURN: There being no further business to come before the board a motion was made and seconded to adjourn. Meeting was adjourned. The next meeting will be held on October 1, 2012

Respectfully Submitted

Michelle Brace, Program Activities Coordinator (recorded)

Janice Fitzgerald, Director (typed)