

# MINUTES OF THE MEETING OF THE PARK COMMISSION OF THURSDAY, SEPTEMBER 15, 2011

**Present were Chairman Thomas Frizzell, Sr., Commissioners Billy Anderson, George Churchill, Harold Marrow, Superintendent Timothy W. Carpenter and Marc Resnick BRA.**

The meeting began at 7:00 P.M.

**MINUTES:** A motion was made by Commissioner George Churchill and seconded by Commissioner Anderson to accept the minutes of the August 11, 2011 meeting as written.

## **BROCKTON REDEVELOPMENT AUTHORITY:**

Marc Resnick, Director of the Brockton Redevelopment Authority presented a plan to the Commission to redevelop City Hall Plaza with a Federal Grant. In order to receive this grant City Hall Plaza would have to be designated as a park. The plan submitted by Mr. Resnick included the elimination of VFW Parkway keeping the side to the Parking Garage to accommodate Fire Truck access, removing the existing restrooms, restoring the bell and setting it in front of City Hall, and relocation of the dumpster. Mr. Resnick stated the back will not change much and that the fountain and planting will remain and that the Fireman's Memorial will stay intact. He also stated that the sunken pit will be made level along with work to be done on the retaining wall. If City Hall Plaza is designated as a park the Park Department will not be responsible for the maintenance but will remain the responsibility of the Building Department. Commissioner Frizzell inquired what the time line would be for this project. Mr. Resnick stated possibly 10 months before the start of construction after the bid process plays out.

Commissioner Frizzell asked for a motion to accept the designation of City Hall Plaza as a Park. Motion was made by Commissioner Marrow and seconded by Commissioner Churchill and passed unanimously. Commissioner Frizzell requested a letter be drafted to the Mayor reflecting the Park Commission acceptance of City Hall Plaza as a Park.

Commissioner Marrow asked if the Commission could set up by-laws for the Park Commission in terms of governing the Commission. Commissioner Frizzell asked Commissioner Marrow to explore setting up by-laws and bringing the findings before the Commission for review. Commissioner Marrow also asked that we keep on top of any grants that may be available for the parks or golf course and to keep informed of any issues that may be encountered.

### **PARK FEES:**

Commissioner Frizzell stated a user fee for Adult Leagues in the City be established and keep the charges at a reasonable amount. He also suggested a flat weekly fee be charged. Commissioner Frizzell requested the Commission be provided a list of the adult groups and a contact person in order to sent out letters letting the leagues know of impending changes. It was suggested sending out a letter in January indicating the charge and also have the teams indicate what fields they would need. Superintendent Carpenter stated other Cities have charges for field use and that using an application form for the fields would be helpful. Mr. Carpenter also suggested having a designated night to meet the teams and establish a particular night of the week for each sport with payment due at the time of sign up.

### **SUPERINTENDENT REPORT:**

Superintendent Carpenter informed the Commissioners of the employees still cleaning up the Parks after Hurricane Irene. He also informed the Commissioners that he purchased a Chipper to replace the 1970 Chipper that could not be used due to safety issues. He also stated that the roof at D.W. Golf Course will also need to be replaced. Superintendent Carpenter said that he was also looking into replacement of trucks for the Park Department as the vehicles now being used are really old and in need of constant repairs. The Cosgrove Pool would also need a State mandated handicap lift chair and that the pool is in need of scraping and painting before it can be opened next year. He also informed the Commissioners of the upcoming Towerfest being held on October 8<sup>th</sup>.

### **OTHER BUSINESS:**

Commissioner Frizzell stated he would like to bring in the Golf Pro Brian Mattos and Joseph Sawaya the Lunch Room Manager for an end of season report. He also requested Superintendent Carpenter provide a weekly overview sent via email to the Commissioners to keep them informed of what is happening in the Department. Commissioner Frizzell also asked that the Park Commission Meetings be held on the second Thursday of the month. All Commissioners were in favor of this change.

Having no further business the meeting adjourned at 8:15 P.M.

Respectfully submitted,

Timothy W. Carpenter  
Superintendent of Parks

