

## **MINUTES OF THE MEETING OF THE PARK COMMISSION OF THURSDAY, APRIL 28, 2011**

**Present were Chairman Thomas Frizzell, Commissioners Billy Anderson, Harold Marrow, George Churchill, Robert King, Acting Superintendent James M. Casieri, General Foreman Robert Bernier.**

The meeting began at 7:00 P.M.

**MINUTES:** The minutes of the March 24, 2011 meeting was approved as written.

### **BEER AND WINE LICENSE:**

Discussion of the Lunch Room Bid started and questions were asked about the serving of beer and would it require a separate license. The accepted bid would have to have an existing license or apply for one. Commissioner Frizzell asked if in the future all bids could be mailed to board members for review before a scheduled meeting of the Park Commission. Commissioner Frizzell explained to the new board members how the lunch room operates. Due to time constraints, Commissioner Frizzell expressed a desire to accept the bid tonight and move forward so the applicant can start the process of readying the lunchroom.

Harold Marrow made a motion to accept the proposal. Seconded by George Churchill. Motion to accept was unanimous.

### **JOB POSTING FOR POSITION OF SUPT. OF PARKS AND RECREATION:**

There was a discussion regarding the resumes that were received. Commissioner Frizzell would like the members to have a minimum of two weeks to review resumes. Commissioner Frizzell stated he and Mr. Casieri would meet on Monday May 2, 2011 to create a point system guide that all board members could use to grade each resume. What criteria should be part of this point system sheet was also discussed. Mr. Marrow stated that board members should make an effort to narrow it down to 5 to 6 resumes for interviews. Commissioner Frizzell expressed a desire to make a College Degree the number one criteria on the scoring sheet with Maters Degree given 3 points, Bachelors Degree 2 points and Associates Degree 1 point. If no college degree by the applicants the next strong point could be similar job experience. Commissioner Frizzell went into detail to explain his point system idea.

Mr. Marrow expressed as did Mr. Churchill that an applicant may not have the items on the list but could still stand out as a good candidate based on other criteria that may not be on the list. Commissioner Frizzell agreed that if any member has a strong desire to grant an interview to a candidate that he would go along with that request.

Next on the list of the point system could be Budget experience.

Mr. Casieri stated the budget is 2.3 million and requires some experience.

Mr. Frizzell also stated grant writing experience was of paramount importance. All board members agreed. The board members all discussed and agreed that the licenses possessed by applicants could be part of the interview discussion.

### **REPORT OF SUPERINTENDENT:**

Mr. Casieri informed the Commissioners of the problems with the BrocktonBuccaneers Football permit pertaining to the field being ruined. Mr. Anderson said he agreed that men's football should not be allowed. Mr. Casieri informed the board of the meeting that took place regarding the football issue with himself, Councilor Chris MacMillan, Councilor Jass Stewart, the girls softball representatives and Tony Rodrigues from the league. All the board members would like to be notified and included if possible in any such meetings. Mr. Casieri expressed to the Commissioners that he would greatly appreciate any such involvement by the board members. Mr. Casieri will try to set up a meeting with Tony Rodrigues from the league, City Councilors Chris MacMillan and Jass Stewart sometimes next week with any available board members.

Having no further business the meeting adjourned at 8:10 P.M.

Respectfully submitted,

James M. Casieri  
Acting Superintendent of Parks