BOARD OF LIBRARY TRUSTEES
MEETING MINUTES

DATE: February 28, 2011 TIME: 6:30 p.m. PLACE: Main Library
PRESENT: Nancy Smith, Vice Chairperson; Mark Linde; Eliot Miller; Marvin Sezak; Janet Landerholm; Daryl Browne; Keith Choquette, Acting Library Director
ABSENT: Margaret Mone, Chairperson; John Thomas
VISITORS: None
RECORDING: Tina King, Clerk, Reviewed by Acting Library Director, Keith Choquette

TOPIC/AGENDA	FINDINGS/DISCUSSION	RECOMMENDATIONS/ACTIONS	FOLLOW-UP
1. Acceptance of Minutes	The minutes of the meeting of January 26, 2011 were accepted as Submitted.	Motion by Janet Landerholm, second by Daryl Browne; voted unanimous.	
2. Hearing of Visitors	None		
3. Director's Report	Discussed the FY2012 budget. Received $29,009.39 of State Aid. Reported on the buildings and ground; had snow blowers repaired, elevator inspected and an air handler repaired.		
4. Chairman's Report	Nancy Smith, Mark Linde and Margaret Mone met with Mayor Balzotti concerning some financial issues, posting of the Director's position and dwindling State Aid. Informed the Board of the OCLN Legislator Breakfast and of the two applicants for the Director's position.		
5. Action Items	Approve the appointments of: Paula Jones as Fiction Reader Advisor Lorna Fournier as Assistant Branch Supervisor Approve a Leave of Absence for Keith Choquette as the Assistant Director.	Motion to approve by Mark Linde, second by Eliot Miller; voted unanimous. Motion by Mark Linde, second by Eliot Miller; voted unanimous.	
6. Old Business	None		
7. New Business	Change the date of the next meeting due to the Garden Clubs annual meeting. Have ads put into Globe or other media for the Directors position.	Motion by Daryl Browne, second by Eliot Miller; voted unanimous. Keith will look into.	
8. Adjournment	Meeting adjourned at 7:00 p.m. Went into Executive Session. Next meeting scheduled for March 21, 2011.	Motion to adjourn by Daryl Browne, second by Eliot Miller; so voted.	