

**BOARD OF LIBRARY TRUSTEES
MEETING MINUTES**

DATE: July 23, 2011
PRESENT: Margaret Mone, Chairperson; Nancy Smith, Vice Chairperson; Mark Linde; John Thomas; Marvin Sezak; Janet Landerholm; Keith Choquette, Acting Library Director; Bob Wychulis, Library Foundation
ABSENT: Daryle Brown; Elliot Miller
VISITORS: None
RECORDING: Keith Choquette

TOPIC/AGENDA	FINDINGS/DISCUSSION	RECOMMENDATIONS	FOLLOWUP
1. Chairman Report	The three candidates to be interviewed have been pre-screened and approved by the screening committee. The Board of Library Trustees recommends that a standard evaluation be used by the trustees to interview. The board officers met and developed an evaluation tool that was used in the interviews. An evaluation sheet was completed after each interview. It was noted that the residency law needs to be clearly described to the candidates. It was questioned whether residency should be established within six months or one year. The issue will be discussed at the next meeting.		
2. Action Items	Approve the appointments of Jassiana Semedo and Kevin Ted Alain Francois as library pages.	Motion to approve by Marvin Sezak Second by Janet Landerholm Voted unanimous	
	Interviews of three candidates for library director were conducted		
3. Old Business	None		
4. New Business	None		
5. Adjournment	Meeting adjourned at 12:50pm Next meeting Tuesday, August 2, 2011 at 6:30 pm		