

PERMIT TO ERECT A SIGN

PROPERTY ADDRESS: _____

DATE: _____

OWNER'S NAME: _____

NAME OF SIGN COMPANY: _____

COMPANY PHONE #: _____

FRONTAGE OF BUILDING: _____ FT. EXISTING SIGNAGE: _____ FT.

DOUBLE SIDED: _____ FREE STANDING: _____

FLAT AGAINST THE BUILDING: _____

\$25.00 SIGN PERMIT FEE + .50 PER SQ. FT. (DOUBLE SIDED SIGN IS 1.00 PER SQ. FT.)

THE FOLLOWING MUST BE SUBMITTED:

1. A SKETCH OF THE SIGN SHOWING THE SIZE & THE DESIGN OF THE SIGN
2. A CERTIFIED SITE PLAN IS REQUIRED FOR A NEW PYLON SIGN SHOWING SETBACK OF SIGN

Sign Fee: _____

Footage: _____

Total Due:

Approved by: Building Superintendent