BOARD OF LIBRARY TRUSTEES
DRAFT MEETING MINUTES

DATE: March 16, 2015 TIME: 6:30 p.m. PLACE: Main Library
PRESENT: Mark Linde, Chairperson; Margaret Mone, Vice Chairperson; Elliot Miller; Jocelyn Meek; Nancy Smith; Daryle Brown; Keith Choquette, Assistant Library Director
ABSENT: Janice Johnson-Plumer; Elizabeth Marcus, Library Director
VISITORS: Gary King; Janet Landerholm
RECORDING: Tina King

TOPIC/AGENDA	FINDINGS/DISCUSSION	RECOMMENDATIONS/ACTIONS	FOLLOW-UP
1. Acceptance of Minutes	Minutes from February 23, 2015 were accepted as amended	Motion to accept by Margaret Mone, second by Elliot Miller; voted unanimous.	
2. Hearing of Visitors	Gary King updated the Trustees on the West Library – windows to be delivered on March 30, 2015.		
3. Director's Report	None		
4. Chairman's Report	Mayor advised the Chairman of Elizabeth Marcus was given an administrative leave until further notice. Keith Choquette will be Acting Director in Elizabeth's absence and will be paid accordingly.	Motion to approve they follow the advice of the Administration Office and mail a letter to Elizabeth by Elliot Miller, second by Daryle Brown; voted unanimous. Motion – on advice from Personnel Office to extend Elizabeth Marcus contract for another 30 days by Eliot Miller, second by Jocelyn Meek ; voted unanimous.	
5. Committee Reports	None		
6. Budget & Discussion	Discussed budget as submitted by Keith.	Motion to accept by Margaret Mone, second by Elliot Miller; voted unanimous.	
7. Old Business	None		
8. Adjournment	Meeting adjourned at 7:20pm.	Motion by Jocelyn Meek, second by Margaret Mone; so moved.	

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