



**BILL CARPENTER**  
MAYOR

# City of Brockton

## Parks and Recreation Department

**TIMOTHY W. CARPENTER**  
SUPERINTENDENT OF PARKS

January 25, 2016

To all Youth/Adult Leagues:

The Park Commission has decided that there would be new procedures in place for the permitting of City's Fields and Facilities under their direction. Enclosed you will find an *Application for the Use of Recreation Fields*.

Please note that there are two new requirements for this Application which is MANDATORY for all Youth Organizations/Leagues concerning *Certificates of Insurance* and *C.O.R.I. checks* (which is required by Massachusetts General Laws).

Please have this application completed. Incomplete applications WILL NOT be accepted and/or processed.

Applications will be accepted on or after February 8<sup>th</sup>, 2016. *To accommodate the leagues, the Park Department office will extend their hours until 7:00 p.m. on February 8<sup>th</sup>, 2016 ONLY.*

If you have any questions, please feel free to contact this office at your earliest convenience.

Sincerely,

Timothy W. Carpenter  
Superintendent of Parks

TWC/rb

*"City of Champions"*

PARK DEPARTMENT ■ 45 MEADOW LANE ■ BROCKTON, MASSACHUSETTS 02301  
TEL: (508) 580-7860 FAX: (508) 580-7874

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City of Brockton  
 Park Department  
 45 Meadow Lane  
 Brockton, MA 02301  
 (508) 580-7860 Fax: (508) 580-7874

***Application for the Use of Recreation Fields***

Name of Organization/Individual: \_\_\_\_\_ Program Coordinator: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street Address City State/Zip

Contact Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Is your group? Profit \_\_\_\_\_ Non-Profit \_\_\_\_\_

Will admission/fee be charged? Yes \_\_\_\_\_ No \_\_\_\_\_ Number expected to attend? \_\_\_\_\_

***Mandatory: Attach a certificate of insurance showing A MINIMUM OF \$100,000 General Liability Coverage and naming the City of Brockton as an "additional insured party"***

***Mandatory: For all Youth Organizations: I certify that our organization is C.O.R.I. certified and that all volunteers have been C.O.R.I. checked as required by Massachusetts State Law (Chapter 385 of the Act of 2002-Sec 172H).***

Signature of Organization's President: \_\_\_\_\_

Type of Activity or Program: \_\_\_\_\_

Name of Field/Facility: \_\_\_\_\_

Start Date: \_\_\_\_\_ to End Date: \_\_\_\_\_

Times Requested:

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>

I, \_\_\_\_\_ as Program Coordinator/League President, have fully read the field rules and regulations provided to me by the City of Brockton Park Department. During the time of the use of the field, I agree that all persons associated with my organization shall abide by all the rules and regulations. I also agree that failure to abide by these rules will result in the immediate revocation of permit from the Brockton Park Department. I/We assume all risks and hazards incidental to such participation including transportation to and from the activity. I/We do hereby waive, release, absolve, indemnify and agree to hold harmless the City of Brockton, Brockton Park Department, its servants and employees for any injury or loss of property that may be incurred by anyone using City's facilities under the City of Brockton Park Commission.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE KEEP THIS PAGE AND SHARE THE RULES AND REGULATIONS WITH ALL  
YOUR STAFF AND PARTICIPANTS**

**GENERAL RULES AND REGULATIONS**

The Brockton Park Commission by virtue of its authority has set forth the following rules, regulations and requirements suitable for safe, reasonable, and orderly use of the parks. Violation of rules and regulations may result in the field use permit being revoked and potential fines governed by City Ordinance.

1. Any person(s) violating the established Rules and Regulations or constituting a public nuisance may be required to leave the premises.
2. Park use is not permitted before Dawn or after Dusk except as permitted with prior approval.
3. Permit must be on site at time of event and available for review upon request.
4. Permit holder assumes responsibility for all those in attendance, including but not limited to attendees, players, spectators, referees etc. This includes responsibility for all trash generated by event.
5. Climbing on any tree, statue, fence, railing or other structure in any park is strictly prohibited.
6. Vandalism is not acceptable. Do not write, deface, defile or otherwise damage any building, bridge, fence, statue, fountain, seat or any other structure in any park. Do not deface any notices posted by the Park Commission.
7. No animals are allowed to pass or stray upon any area. This provision shall not apply to dogs when on a leash or chain not exceeding six feet in length. No dogs whether leashed or unleashed shall come within 25 feet of any recreation area located in a City Park. A recreational area, for the purpose of these regulations, is defined as an athletic field to include baseball, softball, soccer, basketball, street hockey, tennis, football, pool, sprinkler features and play equipment including swings, slides, etc.
8. To carry or discharge firearms, firecrackers or fireworks; to sell or offer for sale any goods or wares; to have possession of any instrument of gambling or play

any games of chance; to make any fire; to have for sale or otherwise any intoxicating liquors or beverages; to utter profane, threatening or abusive language, or to accost, follow or annoy any other park visitor is strictly prohibited.

9. Permit holders are only to use those fields specifically designated on the permit. There may be another group following yours, so it is essential that the field is vacated by the scheduled ending time.
10. Written permission from the Park Commission is required to play any musical instrument; to make any speech in any park.
11. Field permits are issued "AS IS". Bases, goals, balls and other equipment are not included in the permit.
12. Vehicles may not be driven in excess of 20 mph or parked on turf areas, sidewalks, service driveways, or emergency zones. ATV, motor scooters and dirt bikes are not allowed within any park. Bicycles are allowed on regular roads and bike paths.
13. All trash must be placed in proper receptacles or placed in bags. Dumping of residential trash in any park trash receptacles is not allowed. Failure to comply could result in additional charges and or revocation or denial of future permits.
14. Unless permitted by the Park Commission you may not erect any booth, tent, stall or other structure for any purpose; to hawk, peddle or distribute literature of any type.
15. No striking or hitting golf balls in any park or playgrounds.
16. The use of metal detectors is not allowed on park property.
17. There is no subletting of any field or facility in the City of Brockton.
18. Full responsibility and financial liability for any property damage will be assumed by the user group.
19. No charcoal grills allowed. Use of propane grill requires prior approval of the Park Commission or its designee.

20. 'Moon walks' and 'jumpy houses' are not allowed.

21. Park Commission approval required prior to any and all banners and or signs are placed on Park land.

22. Any work either paid or volunteered in any/all city parks and playgrounds must have prior approval from the Park Commission or Superintendent of Parks.

I, the undersigned have read the rules set forth by the Park Commission and agree to the terms and rules listed above. Furthermore, I understand that failure to comply with these orders may result in revoking of this permit and denial of any future permits or permit requests.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Timothy W. Carpenter  
Superintendent of Parks

\_\_\_\_\_  
Date